



CHINA DIALOGUE
TRUST

**SPECIAL PROJECTS
EDITOR
(LATIN AMERICA)**



Who are we?

[China Dialogue Trust](#) is an independent organisation dedicated to advancing climate action by promoting an understanding of climate change and the environment across barriers of language and culture.

For more than 15 years, our work has illuminated both China's environmental crises and its global environmental footprint. We cover everything from innovations in green technology to the impact of belt-and-road investment to share knowledge and advance solutions.

We are a UK-registered charity headquartered in London, with a team in China, a growing cohort of regional editors across India, Nepal, Bangladesh, Pakistan, Kyrgyzstan, Thailand, Brazil, Peru, Mexico, Argentina, Gambia, Malawi and Sierra Leone, and a network of expert contributors and partners around the world. China Dialogue Trust researches, writes, commissions, edits and publishes reports and analyses of environmental and climate threats, to stimulate the exchange of information and ideas between readers in diverse geographies.



China Dialogue Trust publishes across four websites:

- [**chinadialogue.net**](http://chinadialogue.net), our flagship site launched in 2006, reports in Chinese and English on environment and climate change, with a focus on China. It attracted over 1.3 million page views in 2021.
- [**thethirdpole.net**](http://thethirdpole.net), in English, Hindi, Urdu, Nepali, Bengali and Russian, is dedicated to understanding water, climate and the environment across Asia. It attracted over 1 million page views in 2021 and is widely syndicated across the subcontinent.
- [**dialogochino.net**](http://dialogochino.net), which publishes in English, Spanish and Portuguese, was launched in 2014 and is focused on China's environmental and social impacts in Latin America. In 2021, it attracted over 930,000 page views.
- [**chinadialogueocean.net**](http://chinadialogueocean.net), which focuses on China's policies and impacts on the marine environment, which are critical for the global ocean, was launched in 2018. China Dialogue Ocean attracted over 440,000 page views in 2021.

With its expertise and rich experience in communication and public education, China Dialogue Trust raises awareness and makes online and real-world dialogues happen – to promote and support perspectives that increase understanding, and inspire a greater awareness of the planet's challenges.





The role

Location: London

Hours: Full-time

Contract type: Permanent

Salary: £44,545.50

Start date: ASAP

China Dialogue Trust is seeking a Special Projects Editor (Latin America) to lead the organisation's Latin America team, planning and overseeing editorial and the delivery of multiple special projects. This is a rare opportunity for a journalist and editor to join a dynamic and expanding global team with a unique reputation for pioneering high-quality and impartial reporting on the social, climate and environmental dimensions of the China-Latin America relationship. The Latin America Special Projects Editor will write, edit, commission and disseminate original and engaging stories that shed new light on the China-Latin America partnership, and will help develop our existing network of contributors and national and regional media partner organisations.

They will also oversee the strategic development of the Diálogo Chino website, identifying and implementing opportunities to enhance the reach and impact of its stories. The ideal candidate will have exemplary project management skills and strong leadership qualities, will be proactive, highly organised and self-motivated, with excellent writing and verbal communication skills.



Main responsibilities:

Project management

- Leadership of China Dialogue Trust's Latin America editorial team and special project researchers;
- Oversight of coverage and editorial project deliverables for the Diálogo Chino website;
- Managing copy flow and developing improved workflow systems where necessary;
- Working with the CEO and COO on fundraising and strategy development;
- Chairing Latin America editorial team meetings, reporting to wider China Dialogue editorial meetings.

Editorial

- Researching, commissioning, planning and coordinating editorial, including special projects;
- Working alongside the Assistant Editor on sub-editing and proofreading articles.





Online publication

- Supporting the production team and Assistant Editor to prepare content for online publication;
- Coordinating with the production team on images and multimedia elements of content;
- Supporting the production team and Assistant Editor to upload content to the CMS system;
- Working with the social media team to promote content via social media and other publishing platforms.

You may be asked to perform other duties as required by the CEO, COO and other team members from time to time.

What we are looking for

Essential:

- Commitment to our values – the search for shared global solutions to climate change and the environmental crisis. Dedication to values of openness, dialogue, ecological and informational integrity, and justice. China Dialogue believes that a shared bedrock of accurate information, created through media and strategic communication, is essential for policymakers and the public to make better decisions on critical environmental questions;
- An understanding of the political and geopolitical context of the Latin American and Caribbean region;

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- Proven interest and literacy in environment and climate change, preferably with a focus on Latin America and the Caribbean;
 - The capacity to lead editorial projects and to foster innovative approaches to knowledge sharing on global environmental problems and climate change;
 - Strategic vision of the role of information in generating positive change and how to deliver for maximum impact;
 - Flexibility and the ability to multitask;
 - Verbal and cross-cultural communications skills;
 - Experience in editorial commissioning;
 - Fluency in Spanish and/or Portuguese;
 - Ability to work independently and with teams across time zones.

Desirable:

- Experience in investigative long-form, multimedia, data or feature journalism.

How to apply

Submit a CV, cover letter and portfolio to apply@chinadialogue.net with 'Application: Special Projects Editor (Latin America)' in the subject line by 9.00am on Monday, 11th July. Applications will be assessed on a rolling basis and early applications are recommended.